



## Key Contact Persons for students:

### For Attendance Related Issue(s)

- Attendance Manager  
[attend@guildhall.ac](mailto:attend@guildhall.ac)  
Ground Floor, Main Campus

### For Programme Registration/Approval/Enrolment Related Issue(s)

#### ➤ University of Gloucestershire & Wales, Newport:

- Mr. Adnan  
[adnan@guildhall.ac](mailto:adnan@guildhall.ac)  
Ground Floor, Main Campus

- Ms. Ludmila  
[l.tanchyk@guildhall.ac](mailto:l.tanchyk@guildhall.ac)  
Ground Floor, Main Campus

#### ➤ University of East London:

- Mr. Raja  
[raja@guildhall.ac](mailto:raja@guildhall.ac)  
Ground Floor, Main Campus

- Mr. Shaheen  
[m.shaheen@guildhall.ac](mailto:m.shaheen@guildhall.ac)  
Ground Floor, Main Campus

#### ➤ HND Programmes:

- Ms. Elvy  
[elvi@guildhall.ac](mailto:elvi@guildhall.ac)  
2<sup>nd</sup> Floor, Main Campus

- Ms. Mercy  
[m.msisa@guildhall.ac](mailto:m.msisa@guildhall.ac)  
2<sup>nd</sup> Floor, Main Campus

- Ms. Anna  
[a.jachimczak@guildhall.ac](mailto:a.jachimczak@guildhall.ac)  
2<sup>nd</sup> Floor, Main Campus

#### ➤ NCFE Programmes:

- Ms. Agnes  
[a.drzewiecka@guildhall.ac](mailto:a.drzewiecka@guildhall.ac)  
2<sup>nd</sup> Floor, Main Campus

- Mr. Shaheen  
[m.shaheen@guildhall.ac](mailto:m.shaheen@guildhall.ac)  
Ground Floor, Main Campus

### For Letter Related Issue(s)

- Mr. Sami  
[s.haq@guildhall.ac](mailto:s.haq@guildhall.ac)  
Ground Floor, Main Campus

- Mr. Bikash Lal  
Ground Floor, Main Campus

### For Fees & Due Related Issue(s)

- Mr. Ryhan  
[m.ryhan@guildhall.ac](mailto:m.ryhan@guildhall.ac)  
Ground Floor, Main Campus

- Mr. Joy  
[a.haider@guildhall.ac](mailto:a.haider@guildhall.ac)  
Ground Floor, Main Campus

### For Course Transfer, Withdrawal & Change Related Issue(s)

- Mr. Bikash Lal  
Ground Floor, Main Campus

- Mr. Shohag  
[m.islam@guildhall.ac](mailto:m.islam@guildhall.ac)  
Ground Floor, Main Campus



## Key Contact Persons (Cont.):

### For Virtual Learning Resource (VLE) & Email Related Issue(s)

- e-Documentation Dept.  
[edoc@guildhall.ac](mailto:edoc@guildhall.ac)  
Ground Floor, Main Campus

### For Internet and IT Support Related Issue(s)

- IT Support Dept.  
[it.support@guildhall.ac](mailto:it.support@guildhall.ac)  
2<sup>nd</sup> Floor, Main Campus

### For Welfare & Complain Related Issue(s)

- Mr. Shirajul Islam  
[s.islam@guildhall.ac](mailto:s.islam@guildhall.ac)  
Ground Floor, Main Campus

Mr. Shahadat Khan (Munna)  
[shahadat\\_munna@yahoo.com](mailto:shahadat_munna@yahoo.com)  
Ground Floor, Main Campus

Students are advised to contact related person **only** for their particular problem(s) in person or by email.

Guildhall College